



**DEPARTMENTS OF THE ARMY AND AIR FORCE**  
Illinois Army and Air National Guard  
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Springfield, Illinois 62702-2399


DMAIL-HRO-ZA

27 September 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Updated TPP 904-5, Supervisors Handbook, Performance Management

1. Technician Personnel Plan (TPP) 904-5, Supervisors Handbook, Performance Management dated 15 September 2004 has been replaced by the enclosed 904-5 dated 27 September 2006.
2. Summary of Changes: The above change updates the TPP 904-5 to reflect the recent update to TPP 430 dated 15 June 2006. In accordance with TPP 430 the appraisal period end dates have been changed from the employees birth month to 30 September 2006. Additionally, the previous limit of a Quality Step Increase being awarded no more than once every three years is eliminated.
3. Questions should be directed to Capt Jennifer Stock at (217) 761-3319, DSN 555-3319 or email [jennifer.stock@us.army.mil](mailto:jennifer.stock@us.army.mil).

  
GARY J. BRINNER  
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Human Resource Officer

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